

## Departmental Quarterly Monitoring Report

<b><u>Directorate:</u></b>	Adult and Community Directorate
<b><u>Department:</u></b>	Prevention and Commissioning Services (Housing Strategy)
<b><u>Period:</u></b>	1 <sup>st</sup> April 2010 – 30 <sup>th</sup> June 2010

### 1.0 Introduction

This quarterly monitoring report covers the Prevention and Commissioning Housing Strategy Services first quarter period up to 30<sup>th</sup> June 2010. It describes key developments and progress against all objectives and performance indicators for the service.

The way in which the Red, Amber and Green, (RAG) symbols and Travel Indicator symbols have been used to reflect progress to date is explained in Appendix 8.

### 2.0 Key Developments

This service area is working with the Council's Planning Department to introduce an affordable housing policy within the Local Development Framework, and is currently undertaking a Strategic Housing Market Assessment, which will be used to demonstrate and quantify the need for affordable housing. A draft Affordable Housing Policy will then be completed by March 2011 for approval by Members.

Good progress has also been made on the Homelessness Housing Strategies and Repossessions Action Plan.

Firstly, a draft protocol is now in place with C&YP for 16/17yr olds in temporary accommodation with prevention work by Housing Solutions team also reducing the number of people being placed in temporary accommodation. From April to June 2010 52 households approached Housing Solutions for assistance. To date 17 cases have been successfully prevented from becoming homeless, 5 orders for suspended eviction have been obtained and the prevention fund has been used to assist four families.

Secondly, a substantial number of repossessions have been prevented by the Mortgage Rescue officer; with an increased uptake of service noted a following marketing campaign. The current caseload of this officer is 10, out of which 2 are at completion stage and the remaining 8 are at various stages throughout the

process. The service has also successfully negotiated the re purchase of a shared ownership property with a local RSL

### 3.0 Emerging Issues

No emerging issues have been identified for this service area.

### 4.0 Service Objectives / milestones

#### 4.1 Progress against 'key' objectives / milestones

<b>Total</b>	<b>1</b>		<b>1</b>		<b>0</b>		<b>0</b>
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One key objective has been identified for this service area reported in Appendix 1

#### 4.2 Progress against 'other' objectives / milestones

<b>Total</b>	<b>1</b>		<b>0</b>		<b>1</b>		<b>0</b>
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There is one amber indicators and no red objectives to report this quarter as detailed in Appendix 2.

### 5.0 Performance indicators

#### 5.1 Progress Against 'key' performance indicators

<b>Total</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
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No key performance indicators were identified for this service area.

## 5.2 Progress Against 'other' performance indicators

Total	1		1		0		0
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Only one 'other' indicator was identified for this service area in respect of homeless services, which was on track at the end of quarter 1. Full details will be reported in quarter 2.

### 6.0 Risk Control Measures

Where a Key Service Objective has been assessed and found to have an associated 'High' risk, progress against the application of risk treatment measures are normally only reported in quarters 2 and 4.

### 7.0 Progress against high priority equality actions

Any high priority equality actions identified by the service will be reported in quarters 2 and 4

### 8.0 Data quality statement

The author provides assurance that the information contained within this report is accurate and valid and that every effort has been made to avoid the omission of data. Where data has been estimated, sourced externally, or where there are any concerns regarding the limitations of its use this has been clearly annotated.


### 9.0 Appendices

- Appendix 1 Progress Against 'key' objectives / milestones
- Appendix 2 Progress against 'other' objectives / milestones
- Appendix 3 Financial Statement
- Appendix 4 Explanation of use of symbols

## Appendix 1: Progress Against 'key' objectives / milestones

Ref	Objective
PCS 2	Effectively consult and engage with the community of Halton to evaluate service delivery, highlight any areas for improvement and contribute towards the effective re-design of services where required

Milestones	Progress Q 1	Supporting Commentary
Continue to negotiate with housing providers & partners in relation to the provision of further extra care housing tenancies, to ensure requirements are met (including the submission of appropriate funding bids) <b>Mar 2011</b> . (AOF6 & 7)		Potential sites and opportunities to develop Extra Care Housing continue to be explored on a regular basis. Cosmopolitan Housing Association has submitted a bid to build 90 units of Extra Care to the Homes and Communities Agency.

## Appendix 2: Progress Against 'other' objectives / milestones

Ref	Objective
PCS 1	Working in partnership with statutory and non statutory organisations, evaluate, plan, commission and redesign services to ensure that they meet the needs and improve outcomes for the community of Halton.

Milestones	Progress Q 1	Supporting Commentary
<i>Introduce a Choice Based Lettings scheme to improve choice for those on the Housing Register seeking accommodation Dec 2010 (AOF11and 30.)</i>	?	Some delays to progress with regional scheme in obtaining Board approvals. However, scheme is now progressing well, revised timescale for implementation is summer 2011.

## Appendix 3: Financial Statement

### ADULTS & COMMUNITY – PREVENTION & COMMISSIONING

#### Revenue Budget as at 30th June 2010

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
<b>Expenditure</b>					
Employees	4,080	1,012	1,061	(49)	1,359
Premises Support	4	0	0	0	0
Other Premises	47	30	31	(1)	58
Supplies & Services	1,268	188	180	8	171
Contracts & SLA's	448	139	141	(2)	141
Transport	60	15	16	(1)	16
Community Care:					
Residential Care	4,201	900	844	56	844
Nursing Care	1,423	320	205	115	205
Homecare	3,742	827	691	136	691
Direct Payments	2,863	614	628	(14)	628
Supported Living	576	123	127	(4)	127
Day Care	235	50	39	11	39
Supporting People Payments to Providers	6,861	1,598	1,599	(1)	1,599
Other Agency	237	35	32	3	32
Asset Charges	61	0	0	0	0
	<b>26,106</b>	<b>5,851</b>	<b>5,594</b>	<b>257</b>	<b>5,910</b>
Total Expenditure					
<b>Income</b>					
Residential Fees	-1,502	-437	-392	(45)	-392
Nursing Fees	-331	-5	-2	(3)	-2
Direct Payment charges	-91	-21	-22	1	-22
Fees & Charges	-564	-130	-132	2	-132
Receivership Income	-19	-5	-9	4	-9
Sales Income	-21	-3	-2	(1)	-2
Rents Income	-100	-100	-100	0	-100
PCT reimbursement for salary costs	-488	0	0	0	0
Other PCT reimbursements	-233	-25	-28	3	-28
Government Grant Income:					
Supporting People Main Grant	-661	-159	-158	(1)	-158
Social Care Reform Grant	-653	-653	-653	0	-653
Mortgage Rescue Scheme	-78	-78	-78	0	-78
Homelessness Grant	-30	-30	-31	1	-31
Aids Support Grant	-11	0	0	0	0
Learning Disabilities Campus Closure	-94	-94	-94	0	-94
Other Income	-9	-8	-12	4	-12
	<b>4,885</b>	<b>-1,748</b>	<b>-1,713</b>	<b>(35)</b>	<b>1,713</b>
Total Income					
	<b>21,221</b>	<b>4,103</b>	<b>3,881</b>	<b>222</b>	<b>4,197</b>
Net Expenditure					

## Appendix 3: Financial Statement

### Comments on the above figures:

In overall terms revenue spending at the end of quarter 1 is £222k below budget profile, due to expenditure relating to the community care budget being less than anticipated at this stage of the financial year.

The ongoing transfer of expenditure to continuing health care funding continues during the first quarter of the financial year however service users packages are now being reviewed by the Primary Care Trust and some have been found to no longer meet the continuing health care criteria. These service users care packages will now be met from the Local Authority's community care budget and this budget must be scrutinised closely throughout the year to ensure a balanced budget at year end. The community care budget, including income, is currently £252k under budget profile. The Community Care budget, across the Directorate, will be realigned during quarter 2 to reflect more accurately services provided to service users.




Employee costs are over budget profile by £49k due to the Principal & Practice Managers receiving back dated pay relating to the Job Evaluation process totalling £61k.

### **HOUSING STRATEGY & SUPPORT SERVICES Capital Projects as at 30th June 2010**

	2010/11 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
<b><u>Private Sector Housing</u></b>				
<b>Housing Grants/Loans</b>	168	42	90	78
<b>Disabled Facilities Grants</b>	25	6	0	25
<b>Joint Funding RSL Adaptations</b>	278	70	74	204
<b>Energy Promotion</b>	37	9	0	37
<b>Housing Program 2009-2011 SCE</b>	1,640	410	36	1,604
<b>Housing Program 2009-2011 DFG</b>	568	142	0	568
<b>Extra care housing</b>	1,366	341	0	1,366
	<b>4,082</b>	<b>1,020</b>	<b>200</b>	<b>3,882</b>




## Appendix 4: Explanation of Symbols

Symbols are used in the following manner:

<b>Progress</b>	<b><u>Objective</u></b>	<b><u>Performance Indicator</u></b>
<b>Green</b>	 Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.	<i>Indicates that the annual target <u>is on course to be achieved</u>.</i>
<b>Amber</b>	 Indicates that it is <u>uncertain or too early to say at this stage</u> , whether the milestone/objective will be achieved within the appropriate timeframe.	<i>Indicates that it is <u>uncertain or too early to say at this stage</u> whether the annual target is on course to be achieved.</i>
<b>Red</b>	 Indicates that it is <u>highly likely or certain</u> that the objective will not be achieved within the appropriate timeframe.	<i>Indicates that the target <u>will not be achieved</u> unless there is an <u>intervention or remedial action</u> taken.</i>

### **Direction of Travel Indicator**

Where possible performance measures will also identify a direction of travel using the following convention

<b>Green</b>	 Indicates that <b>performance is better</b> as compared to the same period last year.
<b>Amber</b>	 Indicates that <b>performance is the same</b> as compared to the same period last year.
<b>Red</b>	 Indicates that <b>performance is worse</b> as compared to the same period last year.
<b>N/A</b>	Indicates that the measure cannot be compared to the same period last year.